

JTC1 TAG Doc: **JT/94-0286 J, P, C**
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Date: April 10, 1994
Project:
Ref. Doc.:
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Draft Minutes
JTC1 Technical Advisory Group (JTC1 TAG)
Meeting Number 20

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March 9-10, 1994

1. Administrative

1.1 Call to Order

Mr. Gibson called the meeting to order at 1:00 PM.

1.2 Membership and Attendance

Those in attendance introduced themselves and are listed in Attachment I of these minutes.

Sybase has joined the committee. A representative attended the October meeting as an observer and in accordance with the procedures, Sybase obtained voting privileges at this meeting.

Since the last meeting of the JTC1 TAG, one organization has resigned, the Boeing Company.

The total voting membership is 37. Quorum is 19. Representatives from 27 voting organizations were in attendance.

The following organizations did not have representatives at this meeting: ASC T1, Compaq, DISA, EIA, GSA, Guide International, Hewlett-Packard, Neville and Associates, U.S. Department of Energy and Xerox.

Ms. Flanagan reported that Guide International's membership is in jeopardy for failure to attend meetings. The JTC1 TAG Administrator will notify the principal representative that failure to attend the June meeting will result in the termination of their membership.

1.3 Approval of Draft Agenda, March 9-11, 1994

The agenda (JT/94-0195R) was unanimously approved (Frost/Zajackowski) as revised and is shown in Attachment II of these minutes.

REF: JT/94-0195R

1.4 Approval of Draft Minutes, January 19-21, 1994 Meeting

The following revisions were noted :

The Draft Minutes (JT/94-0237) were approved (Frost/Camp) as presented by unanimous consent.

REF: JT/94-0237

1.4.1 Review of Action Items

1.4.1 Mr. Hovey will prepare a paper supporting the position that the subject of JTLB 560 is within the jurisdiction of the JTC1 TAG (Item 9, October 1993 minutes). (deadline extended January 1994 Minutes) **(Done)**

1.4.2 Dr. Pritchard will prepare a paper supporting the position that the subject of JTLB 560 is outside the jurisdiction of the JTC1 TAG (Item 9, October 1993 minutes). (deadline extended January 1994 Minutes) **(Carryover)**

1.4.3 Noting that CBEMA and ANSI have distributed a number of documents on intellectual property rights and policies, the JTC1 TAG requested its Administrator to obtain them and distribute them to the TAG **(Overcome by events)**

1.4.4 Noting that ANSI has distributed to ISSB documents related to BSR, the JTC1 TAG requested its Administrator to obtain them and distribute them to the TAG **(Done)**

1.4.5 Ms. Flanagan will prepare a delegates instruction package which will include approved U.S. positions as well as points of information. (item 3, January 1994 Minutes) **(Done)**

1.5 JTC1 TAG Administrator's Report

Mr. Emard reviewed his JTC1 TAG Administrator's Annual Report contained in document JT/94-0003. The report reviewed the activities and achievements of the JTC1 Administrator in 1993. It also included a fiscal report.

REF: JT/94-0003

2. Chairman's Remarks

Mr. Gibson welcomed the members and Mrs. Lisa Rajchel, who has assumed responsibility at ANSI for the administration of the JTC1 Secretariat.

Mr. Gibson and the JTC1 TAG expressed their profound appreciation of the extraordinary efforts of Ms. Fran Schrotter on the behalf of the U.S. National Body on the international work of JTC1 and its predecessor ISO TC97. The JTC1 TAG offers to Ms. Schrotter its best wishes in her new areas of responsibilities at ANSI.

He noted that the U.S. delegation was successful at the February Plenary. One reason for the success was that JTC1 TAG members accepted and completed action items between meetings. He requested that JTC1 TAG members continue this mode of operation.

Mr. Gibson shared his views on how the JTC1 TAG can continue to be an effective committee. He stressed that all participants should be involved. The workload should be spread out among the members. Other ways to improve effectiveness include: better team work between all U.S. TAGs; an increase in written contributions and position papers for JTC1 TAG consideration; and an increase in membership of the JTC1 TAG.

3. JTC1 TAG Subgroup Reports

3.1 JTC1 TAG Procedures Group (JTPG)

Mr. Jameson presented the JTPG report contained in document JT/94-0231. JTPG has met twice (November and February) since the JTC1 TAG meeting. The November meeting focused on the preparation for the February JTC1 Plenary. JTPG developed recommended U.S. positions and proposed delegates' instructions on a number of issues.

The February meeting focused on domestic activities. JTPG reviewed and revised a draft JTC1 TAG/TD-1, *Organization and Procedures*. The presentation of this work is addressed under agenda item 3.1.2.

REF: JT/94-0231

3.1.1 U.S. National Body Comments on JTC1 N2797

Mr. Jameson reviewed the JTC1/SWG-P Convener/Secretariat proposal for change concerning the disposition of open issues associated with NP forms. He reported that JTPG had reviewed N2797 and endorsed the proposed changes to the NP Forms 3 and 4 and changes to the Directives associated with the handling of NPs.

The following JTPG motion was addressed:

"The JTC1 TAG approves the proposed changes related to NP processing contained in JTC1 N 2797 without comment."

Vote on the motion: Unanimous

The JTC1 TAG Administrator will forward the U.S. position on JTC1 N2797 to ANSI.

REF: JTC 1 N2797

3.1.2 Presentation of the Revised JTC1 TAG/TD-1

Two weeks prior to this meeting, JTC1 TAG members received two documents: a Disposition of Issues Referred to JTPG and Incorporated into the Revised TD-1 (JT/94-0228); and a revised JTC1 TAG/TD-1, *Organization and Procedures* (JT/94-0227).

Mr. Jameson reported that it was noted at previous JTC1 TAG meetings that there was a sense of urgency in producing the revised procedures. Due to time constraints, not all issues have been closed and included in this edition. However, the remaining issues will take some time to resolve and JTPG is of the opinion that the JTC1 TAG should implement what has been completed to date.

Mr. Jameson presented the revised TD-1 to the JTC1 TAG. The revised procedures document is more complete and detailed than the previous edition. It incorporates elements of the current TD-1, the MOA, ANSI's Procedures, and procedures used by U.S. TAGs to JTC1 Subgroups. The document's structure is similar to the revised JTC1 Directives, separating organization, rules and process.

It incorporates some of the aspects of the JTC1 TAG reorganization elements approved in 1992.

Mr. Jameson reviewed the principles reflected in this issue of the TD-1. Requirements existing in the current TD-1 were retained to the greatest extent possible. The revision distinguishes between "JTC1 TAG Subgroups" (e.g., JTPG, JTFS, JTCA, ad hocs) and "Subsidiary TAGs" which are defined as U.S. TAGs for SCs, WGs, and JTC1 Projects. JTPG noted the need to distinguish these groups because their responsibilities and authority are very different (as defined in the MOA).

The following issues are being tracked and further developed for the next edition of the procedures: definition of organization; JTC1 TAG personnel recommendations (deferral option on ballot); requirement for Vice Chairs of TAG Subgroups, certain LB 93 issues (including planning, review and training functions).

Mr. Jameson reported that the following issues have been previously resolved by the JTC1 TAG and are included in this edition: selection of U.S. held Secretariats, appointment of U.S. SC Chairs/Conveners and the method of reporting results for personnel ballots.

The issue of hosting SC meetings in the U.S. had been previously resolved by the JTC1 TAG. However, since the document was approved, the JTC1 TAG Administrator budget no longer funds SC meetings in the U.S. Therefore, the issue must be re-examined. In discussion of the issue, JTPG was concerned by the fact that invitations for JTC1 SC meetings are given five years in advance. However, with the current practice of sponsoring SC meeting through corporate donations, pledges for sponsorship five years in advance are not reliable. There is potential for embarrassment to the U.S. if they offer to host a meeting and then have to rescind their offer due to lack of funding.

Discussion ensued noting that the decision to remove the funding of SC meetings from the JTC1 TAG Administrator budget was originated by CBEMA's Technology Program Management Committee (TPMC). TPMC would be the organization to reconsider the funding issue. The following motion was addressed:

Hogan/Rinehuls

"The JTC1 TAG directs its Chairman to take the funding of international meetings issue to TPMC for resolution as it is necessary for a legal entity (with a budget) to make the financial commitment associated with an invitation to host a meeting. "

Vote on the motion: Unanimous
Motion passes.

Mr. Gibson will request TPMC to review, at their next meeting, the decision of not budgeting, within the JTC1 TAG Administrator's budget, for SC meetings held in the U.S.

Mr. Jameson then reviewed the schedule for TD-1 approval. A thirty-day letter ballot will be issued for the approval of the TD-1. JTPG will meet on May 2 to address the letter ballot comments. A matrix document of comments and suggested disposition will be distributed to the JTC1 TAG two-weeks prior to the June meeting so that the JTC1 TAG may resolve the outstanding comments at the meeting.

In addition to comments that accompany their vote, JTC1 TAG members were invited to submit comments on topics to be considered for inclusion in future editions of the TD-1. JTC1 TAG members agreed to categorize their comments submitted with the JTC1 TAG letter ballot for approval of the TD-1. JTC1 TAG members that are submitting comments for disposition are requested to identify their comments according to the following classifications. Electronic submission of comments is encouraged.

- 1) comments on the actual document, the disposition of which could alter the member's vote.
- 2) comments, editorial or minor
- 3) comments, the disposition of which could be held for a future edition.

The JTC1 TAG will address the open issue (hosting of international meetings) at the June meeting.

The JTC1 TAG will at its June meeting review the disposition of comments and formally *approve* the new procedures. Criteria for approval of the procedures at the June meeting is two-thirds.

Once the JTC1 TAG has approved the document, the JTC1 TAG will operate under the revised TD-1 immediately. The JTC1 TAG Administrator will forward the document to ANSI for review and re-accreditation.

REF: JT/94-0227, 0228

3.2 JTC1 TAG Registration Authority Group -- JRAG

Mr. Robinson reported that the ANSI RAC has met since the last meeting of the JTC1 TAG. He reviewed some issues of the meeting and noted that registration activities are progressing positively.

3.3 JTC1 TAG Functional Standards Group -- JTFS

Mr. Robichaux submitted a JTFS report which is contained in document JT/94-0217. The JTC1 TAG reviewed the report and noted no items for JTC1 TAG action.

REF: JT/94-0217

3.4 U.S. TAG to JTC1/WG3-EDI

There was no report submitted from the U.S. TAG to JTC1/WG3-EDI. JTC1/WG-3 issues were addressed under agenda item 4.2.1.

3.5 JTC1 TAG Conformity Assessment Group - JTCA

Mr. Thewlis submitted a Head of Delegation Report from the January 26-28, 1994 JTC1 SWG-CA meeting. It is contained in document JT/94-0230. Since Mr. Thewlis was not in attendance at this meeting, Mr. Ellinghaus, Convener, JTC1 SWG-CA, reviewed the report for the JTC1 TAG.

He noted that the U.S. positions for the meeting generally prevailed. It is anticipated that the JTC1 SWG-CA will present a major report at the October, 1994 JTC1 Plenary in Korea.

There was some discussion regarding a paragraph in the report which notes that SWG-CA is having NBs consider whether SWG-CA wishes to seek authorization from JTC1 to initiate NPs. Members of the JTC1 TAG voiced concern noting that in its establishment, the SWG-CA was formed to be a managerial group, and they should not be discussing the initiation of NPs. Mr. Ellinghaus and Mr. George (member of JTCA) further explained that this issue is being considered by SWG-CA and the document will be circulated for

National Body comment. Members requested that the JTC1 TAG concerns be communicated to JTCA. The following motion was addressed:

Jameson/Higginbottom

The JTC1 TAG requests its TAG Administrator to communicate the JTC1 TAG concerns to JTCA noting that there are a finite number of paths to follow to initiate a new work item proposal. The JTC1 SWG-CA was established as a managerial group and should not be conducting technical work such as initiating an NP.

Vote on the motion: Unanimous
Motion passes

The JTC1 TAG Administrator will communicate the JTC1 TAG concerns to JTCA.

Item five of the HoD report notes resolutions from the meeting which will require JTCA action. JTCA has scheduled two meetings to meet the deadlines noted in the resolutions.

REF: JT/94-0230

4. ISO/IEC JTC1 Plenary Meeting February 1-3, 1994, Washington, DC

4.1 U.S. HoD Meeting Report

Mr. Gibson presented his HoD report contained in document JT/94-0229. Mr. Gibson reported that the meeting went well and there was little controversy. The U.S. did not prevail on one area, the future of WG3. Although the U.S. did not want WG3 to be elevated to an SC, it was not a big loss as the U.S. did not feel strongly about it.

Mr. Gibson thanked the delegation for the great work it did. He acknowledged that as a result of U.S. delegation's networking, the U.S. positions were known by the other National Bodies. This was very effective in having the U.S. positions prevail.

REF: JT/94-0229

4.2 Review of the Resolutions

Document JTC 1 N 2899 contains the resolutions of the ISO/IEC JTC 1 Plenary Meeting, 1-4 February 1994. Mr. Gibson reviewed each resolution and gave background on the issue. Mr. Gibson's HoD report also includes suggested actions to be taken by the U.S. National Body.

REF: JTC1 N 2899

4.2.1 Resolutions Requiring JTC1 TAG Action

The JTC1 TAG assigned the following actions as a result of the review of the resolutions:

Res. No.	Res. No./Topic	Referred to	Action Required
3	Maintenance JTC 1 Stds.	JTC 1 TAG Administrator	Review all national assignments (in conjunction with appropriate SDOs) to confirm that the national assignments align with the international assignment and should seek input from any national activities associated with unassigned items on the question asked.

7	SWG-P	JTPG	Procedural implications
11	Procedures PTSs and ATs	JTPG	Comments on N2888 due June 29, 1994.
12	JTC 1 /CEN / CENELEC Co-operation	JTPG	Procedural implications
13	CEN/CENELEC/JTC1 Parallel Processing	JTPG	Procedural implications
17	Open Microprocessor Architecture	SC26 TAG	Keep the JTC1 TAG advised of progress on the issues. Mr. Gibson will invited the SC26 TAG to make a presentation at the June JTC1 TAG meeting.
18	Workshop on Worldwide Recognition of OSI Test Methods	JTC1 TAG / Mr. Gibson	Monitor the program of the second workshop. JTC1 TAG does not support a third workshop under the auspices of JTC1.
19	Status of WG 3	JTC 1 TAG Administrator	Issue call for Secretariat for U.S. TAG to SC 30 in Stds Action.
		JTC 1 TAG Administrator	Notify U.S. TAG to WG3 they remain intact until SC30 TAG is established
		JTC1 TAG	Determine whether U.S. wants P-membership
		Mr. Gibson	Work with X12 to give active consideration for taking the Secretariat.
21	Status of SC 14	U.S. TAG to SC 14 (X3L8)	Keep JTC 1 TAG informed as the progress of SC 14 work.
		Mr. Gibson	Invite X3L8 IR to give presentation on the progress of SC 14 work at June JTC1 TAG meeting.
24	Strategic Planning	Mr. Cargill Mr. Oksala	Mr. Oksala served as head delegate on this issue. He noted that there is a meeting scheduled around July 4 to review the comments on documents. Ms. Rajchel was unaware of any such meeting. Mr. Oksala, in concert with Mr. Cargill, will prepare a proposed U.S. position on the documents for JTC1 TAG review at the June meeting.
		Mr. Oksala	Mr. Ainsworth had some questions regarding the Strategic Plan. Mr. Oksala will discuss the questions off-line.
25	Co-operation bwtn SC7 and ISO/TC 176	Mr. Zemrowski	Mr. Zemrowski will contact the SC7 TAG and the U.S. TAG to TC 176 to reach an understanding of the issues involved and report back to the JTC1 TAG.
		Mr. Gibson	Will invite the SC 7 TAG to make a presentation at the June meeting.

27	Cost of Large Stds	Ms. Rajchel	Mr. Oksala noted that ANSI (at the board level) is conducting a study on this issue. Ms. Rajchel will notify ANSI management of this resolution and request that they accelerate their work on this issue. The JTC1 TAG is uncomfortable with responding to this resolution without knowing the ANSI position on this issue.
35	API Ad Hoc Report	JTPG	Procedural Implications
		Mr. Hill	Mr. Gibson established an ad hoc group with Mr. Hill as convener. Mr. Hill will gather comments on the documents from the original U.S. participants who developed the U.S. position. The proposed U.S. position will be reviewed at the June JTC1 TAG meeting. Comments are due June 30, 1994.
36	Improvements to JTC1 Processes	JTPG	Procedures Implications
		Mr. Hogan	Mr. Hogan will draft a letter with Mr. Gibson, notifying all U.S. TAGs of the resolution and the change in DIS/DAM ballot to four months. U.S. TAGs will be requested to abide by the resolutions as the U.S. National Body was in favor of it. It should also note the definition of participation.
37	Development and Maintenance of Stds.	JTC1 TAG	The JTC1 TAG would like this issue to be closed. However, Sweden will have a contribution as a result of this ad hoc. National Bodies will have to comment.
		JTPG	Procedures Implications
38	JTC1 Directives	JTPG	Procedures Implications
46	Category C Liaison with User Groups	Mr. Frost	Mr. Frost will prepare a proposed U.S. position on criteria to be applied to user group requests for Category C Liaison prior to the Ad Hoc Group A meeting.
		JTPG	Procedures Implications
47	Division of Work on LAN and FDDI	Mr. Loughry (IEEE 802) Mr. Lee (X3S3) Mr. Milligan (X3T12)	JTC1 TAG members noted that they were not aware of any difficulties among the groups. Mr. Hogan noted Mr. Loughry participated in the meeting that produced the document referred to in the resolution (N 818). Mr. Loughry (IEEE 802) Mr. Lee (X3S3) Mr. Milligan (X3T12) are requested to review the document and confirm that there are no difficulties at this time.

4.3 JTC1 Plenary Ad Hoc Group A, Delegation Report

Mr. Gibson reviewed a course of action for the JTC1 TAG's handling of this issue. He noted that Mr. Loughry, lead U.S. delegate for the JTC 1 Ad Hoc Group A, had submitted a report of the Ad Hoc Group's work (JT/94-0218) and a draft proposal of U.S. comments on JTC 1 N2889 (Report from Ad Hoc Group A) (JT/94-0219). The JTC 1 Secretariat has requested National Body contributions for the May 1994 meeting of Ad Hoc Group A to be submitted by April 8, 1994.

Mr. Gibson suggested that in order to meet this deadline, the JTC1 TAG should discuss Mr. Loughry's documents at this meeting. JTC1 TAG members will be requested to forward their comments on the proposed U.S. position (JT/94-0219) to the JTC1 TAG Administrator for forwarding to Messrs. Loughry and Oksala by April 1, 1994. The comments received will be incorporated into the U.S. contribution or will be used as a part of the delegate's instructions to the May meeting. Mr. Loughry will forward the final U.S. contribution to the JTC1 TAG Administrator for forwarding to the JTC 1 Secretariat by the April 8th deadline.

The JTC1 TAG agreed to this course of action.

The JTC1 TAG reviewed Mr. Loughry's documents with Mr. Oksala leading the discussion. The Ad Hoc Group report (JT/94-0218) was reviewed first with a number of specific items relating to de facto standards being noted: 1) sponsorship by a National Body; 2) Category S liaison; 3) management guides; 4) recognition; 5) publicly-available specifications (PAS); 6) criteria; 7) sales of documents; 8) responsibility of maintenance.

After reviewing each of these draft recommendations/issues, the JTC1 TAG members were requested to take the entire discussion into consideration in coming up with their comments that are to be forwarded to the JTC1 TAG Administrator by the April 1st due date.

The JTC1 TAG then discussed the U.S. delegation to the May Ad Hoc Group A meeting. There was concern expressed that for the U.S. to be most effective, three ingredients were necessary: 1) a limited number of delegates; 2) continuity in the U.S. participants; 3) an individual strongly versed in JTC 1 procedures. It was noted that due to the composition and scheduling of other JTC 1 Ad Hoc Groups at the February Plenary, most procedures participants were attending other Ad Hoc Groups and might not have the necessary continuity. Mr. Rinehuls, U.S. DoD, noted that Mr. Pasquariello was a participant at the Plenary Ad Hoc Group A and requested that he be part of the delegation.

With the above criteria taken into consideration, the following motion was addressed:

Isaak/Kelly :

The JTC1 TAG approves the following individuals to serve on the U.S. Delegation to the Ad Hoc Group A on De Facto Standards meeting to be held in May in Berlin, Germany:

*Mr. Loughry
Mr. Oksala,
Mr. Jameson*

Vote on the motion: 24-1-1-1
Motion passes.

Mr. Jameson noted that his offer to serve on the delegation is tentative pending his management's support.

The JTC1 TAG Administrator will forward the delegation list to ANSI.

REF: JT/94-0218, 0219

5. Personnel

There were no personnel issues to address at this meeting.

6. Report on ITCC Activities

Mr. Oksala reported that ITCC has not met since that last meeting of the JTC1 TAG. There is a meeting scheduled in March. ITCC will continue to discuss SC Secretariat funding.

7. U.S. Processing of NP and DIS Ballots

Ms. Flanagan reported that document JT/94-0200 is a report of the U.S. processing of NP and DIS ballots for the period of October 1, 1993 to February 15, 1994. The report is provided at the request of the JTC1 TAG to serve as a management tool in the review of JTC1 TAG accelerated letter ballots.

Some JTC1 TAG members noted concern regarding the large number of accelerated ballots. It was reported that the one reason for the increase in the number accelerated ballots is because, due to budgetary concerns, the JTC1 TAG Administrator has switched to a bi-monthly mailing. Members addressed the issue of whether the JTC1 TAG Administrator should revert back to weekly mailings or remain with the bi-monthly. The members agreed that accelerated ballots were a problem. It was also noted that accelerated ballots will increase with the change in the JTC1 Directives of a six month to four month ballot period.

After much discussion the JTC1 TAG agreed to stay with the current bi-monthly mailing schedule. However, they requested the JTC1 TAG Administrator to provide a heads-up notice on accelerated ballots which are held up due to mailings.

The JTC1 TAG Administrator will provide heads-up notice on accelerated ballots which are held up due to mailings.

REF: JT/94-0200

7.1 NP: Guidelines for the Preparation of Language Independent Services Specifications

Ms. Flanagan reported that the committee had received prior to the meeting, via email, document JT/94-0236. It is documentation for a meeting vote of a U.S. position for the NP: Guidelines for the Preparation of Language Independent Services Specifications.

Some JTC1 TAG members stated that they do not support the proposed U.S. position because it has been overcome by SC22 actions. It was noted that although the U.S. had provided the base documents for the NP, their need has been overcome.

Members expressed concern of not accepting the proposed U.S. position without investigating their organizations' position since it is not general practice to change a proposed position submitted by a TAG to an SC. Therefore, the JTC1 TAG was requested to issue the proposed U.S. position documented in JT/94-0236 for approval via accelerated letter ballot.

In light of the discussion of the issue, there is a possibility that the letter ballot may not pass. If it does not, the U.S. would not have a position. Therefore, the JTC1 TAG developed a fall-back position. The following motion was addressed.

Converse/Rinehuls

Should the JTLB on the proposed U.S. position for the NP: Guidelines for the Preparation of Language Independent Services Specifications documented in JT/94-0236, fail, the JTC1 TAG approves the following as the answers to the seven questions on the NP ballot.

- Q1. Yes
- Q2. No
- Q3. No
- Q4. No
- Q5. No
- Q6. No
- Q7. No

Vote on the Motion: 20-1-5-1
Motion passes.

JTC1 TAG members developed comments to accompany the fall-back vote. The following motion was addressed.

Jameson/Converse

The JTC1 TAG approves the following comments to be submitted with the answers to the seven questions.

The U.S. opposes the addition of the NP for Guidelines for the Preparation of Language Independent Services Specifications to the JTC 1 Program of Work.

The U.S. has developed several language independent service specifications, and guidelines for that development. This work was undertaken in response to a SC22 requirement imposed on its working groups and national bodies assigned development responsibility to produce language independent service specifications. The U.S. is now supporting the removal of that requirement and believes it unlikely that new work to develop language independent service specifications will be initiated. Therefore, the further development of guidelines to prepare such specifications is not the best use of JTC1 resources.

Vote on the Motion: Unanimous
Motion passes.

The JTC1 TAG Administrator will forward the U.S. position on NP for Guidelines for the Preparation of Language Independent Services Specifications to the JTC 1 Program of Work as appropriate.

REF: JT/94-0069, 0236

8. Other Business

8.1 Status of Issues Related to JTLB 560

Mr. Gibson noted that the JTC1 TAG has held the disposition of this issue in abeyance because the IEEE Standards Board is evaluating the merits of proceeding further with the project (P1754) in question.

Ms. DeChino reported that no further action has been taken since the January meeting. However, the IEEE Standards Board will be meeting in March and there may be action taken at that meeting.

Mr. Isaak requested that the JTC1 TAG rescind its position of holding the issue in abeyance and that the JTC1 TAG should take action at this meeting. Other members

noted that it would be precipitous for the JTC1 TAG to take action at this time. No action was taken.

Mr. Isaak noted that Digital Equipment Corporation will raise this issue at the June meeting and requested members to be prepared for the discussion.

REF: JT/93-1156 Agenda items 9, 3.1.2 and 11.1, JT/94-0197

8.2 Post-Approval U.S. to Host JTC1 SC15 Plenary

The JTC1 TAG reviewed document JT/94-0204, notification to ANSI for approval for the U.S. to host the SC15 Plenary in May 1994. Ms. Flanagan reported that the JTC1 TAG Administrator forwarded this letter prior to JTC1 TAG approval because of time constraints and international pressure from the Secretariat and members of SC15. The U.S. had tentatively offered to host this meeting at a past plenary meeting. Unfortunately, the U.S. TAG to SC15 was unable to provide the necessary resources and ANSI notified the SC Secretariat (Japan) that the U.S. would be unable to host the meeting. However, due to pressures exerted on the U.S. National Body, Mr. Steinbrenner and Mr. Zajaczkoswski worked diligently to solicit the necessary resources. Once the resources were confirmed, the JTC1 TAG Administrator forwarded the letter to ANSI.

Much discussion ensued regarding the hosting of the meeting. Mr. Deese voiced the concern that the U.S. TAG to SC15 is a co-TAG and X3B5 had decided not to host this meeting. The JTC1 TAG Administrator went against this position. Other members were concerned that the U.S. TAGs to SC15 did not follow the proper procedures for hosting an SC meeting in the U.S.

After much discussion, proposed motions and amended motions the following was addressed:

Zemrowski/Main

"The JTC1 TAG gives post-approval for the U.S. to host the SC15 Plenary in May 1994. "

Vote on the motion: Unanimous
Motion passes

Zemrowski/Main

"The JTC1 TAG requests the JTC1 TAG Administrator to distribute the procedures for hosting JTC1 SC Plenary Meeting in the U.S. to all U.S. TAGs noting the importance of following these procedures."

Vote on the motion: 26-0-1-0

REF: JT/94-0204

8.3 Presentation of Automatic Identification

Mr. Craig Harmon, President, Q.E.D. Systems, gave a presentation on Global Automatic Identification Standards. It included a proposal to establish a new subcommittee within JTC1. His presentation is shown in Attachment III of these minutes.

At the conclusion of the presentation, the JTC1 TAG discussed Mr. Harmon's request that the JTC1 TAG support the establishment of a new SC. In discussions with Mr. Harmon prior to the JTC1 TAG meeting, Mr. Gibson notified Mr. Harmon that the JTC1 TAG could not take action on this proposal at this time. Mr. Gibson recommended that ISSB discuss the issue first, as the U.S. efforts on automatic identification are splintered and they should be coordinated prior to the U.S. going forward with any proposal.

Mr. Hogan, Chair of ISSB, reported that ISSB will be inviting members of the automatic identification community to give presentations at the next ISSB meeting in order to address the issue.

8.4 Status on X3 Mechanization

Ms. Higginbottom, Chair of the X3 Ad Hoc Group on Mechanization gave a progress report of the X3 mechanization efforts to date. During X3 discussions at their March 8 meeting, it was noted that in order for X3 to be fully mechanized, JTC1 documents would have to be available electronically. Therefore, X3 passed a motion requesting the JTC1 TAG to forward a U.S. contribution requesting that JTC 1 request National Bodies to send documents to the JTC1 Secretariat electronically in order to improve the use of electronic document distribution.

Mr. Gibson noted that the U.S. National Body has the work item from past plenaries to propose a mechanization plan. With this in mind, it may be premature to forward a U.S. contribution at this time. After some discussion, the JTC1 TAG agreed that Ms. Higginbottom should develop a proposed U.S. position on JTC1 mechanization for JTC1 TAG review at the June meeting.

Ms. Higginbottom welcomed volunteers to participate in the development of the proposed contribution. Ms. DeChino offered to assist.

Recognizing the relationship between the X3 Secretariat and the international community, it was requested that the JTC1 TAG be a liaison member of the X3 Ad Hoc Group on Mechanization. The JTC 1 TAG agreed. Ms. Higginbottom will act as the JTC1 TAG representative and will present progress reports on the mechanization efforts at future JTC1 TAG meetings.

8.5 Application Issues

Mr. Gibson posted this agenda item because of the recent frequency of requests for application standards activities being proposed to take place within JTC1. Mr. Gibson requested the JTC1 TAG to consider these requests and determine if JTC1 wants application specific items formally standardized. He wanted the sense of the group, noting whether the organizations represented on the JTC1 TAG have an interest in these areas. If the U.S. JTC1 community does not have the stake holders to participate in these areas, then perhaps the U.S. should not support them in JTC1.

8.5.1 Geomatics

As addressed at the last meeting, there is a proposal within ISO for the establishment of a new TC on Geomatics. Mr. Gibson will be participating in a teleconference to assist in the development of the U.S. position for the ISO meeting on the formation of a new ISO TC on Geomatics, ISO/TS/P 181 scheduled for March 28. Documents JT/94-0198 and JT/94-0199 give the background for the teleconference.

The U.S. comments on the ISO ballot for the establishment of the ISO TC noted that the U.S. did not like the title, it was too general; comments on the scope were taken from the X3L1 position discussed in January and the U.S. supported Norway as the Secretariat.

If the U.S. is successful in its proposed scope and placement, ISSB will coordinated the U.S. TAG responsibilities.

8.5.2 Automatic Identification

This item is addressed under agenda item 8.3.

8.5.3 Health Care

Mr. Gibson briefed the committee on the discussions which took place at the last ISSB meeting. ISSB has some concerns regarding HISPP. In review of HISPP documentation, ISSB members have a perception that HISPP is acting as if it were an SDO rather than a standards planning panel. ISSB will request HISPP make a presentation at the June ISSB meeting to address ISSB member concerns.

There is a possibility that the standardization activities under the HISPP auspices will soon be of interest in the international community.

8.6 Discussion of NII

Mr. Gibson briefed the committee on the activities of the ANSI NII Task Force meeting which was held on March 8, 1994. ANSI has established this task force to inform the U.S. government that there is a place for them in the establishment of NII. There is a possibility that the voluntary process may be in jeopardy because of the NII work.

ANSI has an opportunity to let the U.S. government know that voluntary standards organizations have and can provide the standards necessary for NII.

Mr. Gibson requested the JTC1 TAG to consider what role if any the JTC1 TAG can play in NII.

8.7 API Fast Track

This agenda item was posted for information and to reaffirm the actions taken at the June 9-10, 1993 meeting regarding the assignment of the 12 IEEE API standards that have been submitted by the U.S. National Body for Fast Tracking in ISO/IEC JTC1.

Ms. Flanagan reported that three letters had been received as a result of the distribution of the final follow-up for approval of the U.S. submission. Upon review of the letters, it was noted that the letters raised issues that had been discussed at previous JTC1 TAG meetings (June 1992 and 1993). In the end, the JTC1 TAG reaffirmed its earlier decision and directed the JTC1 TAG Administrator to forward the documents.

JTC1 TAG Administrator note: On March 24, 1994, the IEEE standards were forwarded for Fast Track Processing with the following U.S. National Body recommendations for placement:

The U.S. recommends placement of Standards 1224, 1326, 1327 and 1328 in SC18
The U.S. recommends placement of Standards 1224.1, 1326.1, 1327.1 and 1328.1 in SC18
The U.S. recommends placement of Standards 1224.2, 1326.2, 1327.2 and 1328.2 in SC21.

The JTC1 TAG Administrator was requested to reply to commentors noting the action taken at this meeting.

8.8 SC TAG Liaison

Mr. Gibson requested the JTC1 TAG to consider whether members of the JTC1 TAG should be assigned as liaison members to each SC TAG. This would aid in the coordination of the U.S. activities at the SC and JTC1 level.

It was noted that the JTC1 TAG has recently made (in the new TD-1) SC TAG Chairs ex-officio members of the JTC1 TAG. The JTC1 TAG agreed to try this new structure first to see if it is effective.

No SC TAG liaisons will be established at this time.

8.9 Commercial Consideration Surrounding the TD-1

The JTC1 TAG discussed at length the hiring of a consultant to prepare the draft of the TD-1. Some members expressed concern that a consultant was hired without prior approval from the JTC1 TAG.

Mr. Gibson noted that he had reported in January that a consultant would be hired. No JTC1 TAG members raised a concern at this time. He also reported that he had attended the JTPG meeting in October and had, on behalf of the JTC1 TAG, expressed the urgency for completing the TD-1 work as soon as possible. Mr. Gibson was asked, in the future, to seek more involvement from the JTC1 TAG in making such priority decisions, he agreed.

9. Future Meetings

9.1 Next Meeting

The next meeting of the JTC1 TAG will be held June 8-9 at CBEMA Headquarters (members are requested to reserve June 10 for the possibility of extending the meeting).

9.2 1994 Meeting Schedule

The remainder of the 1994 JTC1 TAG meeting schedule is as follows:

June 8-9 CBEMA (members are requested to reserve June 10 for the possibility of extending the meeting)

October 5-7 CBEMA

10. Review of Action Items

- 10.1 Dr. Pritchard will prepare a paper supporting the position that the subject of JTLB 560 is outside the jurisdiction of the JTC1 TAG (Item 9, October 1993 minutes). (deadline extended January 1994 Minutes)
- 10.2 The JTC1 TAG Administrator will notify Guide International's representatives that failure to attend the June meeting will result in the termination of their membership. (Item 1.2, March 1994 minutes)
- 10.3 The JTC1 TAG Administrator will forward the U.S. position on JTC1 N2797 to ANSI. (Item 3.1.1, March 1994 minutes)
- 10.4 Mr. Gibson will request TPMC to review, at their next meeting, the decision of not budgeting, within the JTC1 TAG Administrator's budget, for SC meetings held in the U.S. (Item 3.2.1, March 1994 minutes)
- 10.5 The JTC1 TAG Administrator will issue a thirty-day letter ballot for the approval of the TD-1. (Item 3.2.1, March 1994 minutes)
- 10.6 The JTC1 TAG Administrator will forward, upon JTC1 TAG approval, the TD-1 to ANSI for review and re-accreditation. (Item 3.2.1, March 1994 minutes)
- 10.7 The JTC1 TAG Administrator will communicate the JTC1 TAG concerns to JTCA. (Item 3.5, March 1994 minutes)
- 10.8 JTC1 TAG members will complete action items assigned under agenda item 4.2.1. (Item 4.2.1, March 1994 minutes)
- 10.9 JTC1 TAG members will forward their comments on the proposed U.S. position (JT/94-0219) to the JTC1 TAG Administrator for forwarding to Messrs. Loughry and Oksala by April 1, 1994. (Item 4.3, March 1994 minutes)

- 10.10 Mr. Loughry will forward the final U.S. contribution to the JTC1 TAG Administrator for forwarding to the JTC 1 Secretariat by the April 8th deadline. (Item 4.3, March 1994 minutes)
- 10.11 The JTC1 TAG Administrator will forward the delegation list for the JTC1 Ad Group A meeting to ANSI. (Item 4.3, March 1994 minutes)
- 10.12 The JTC1 TAG Administrator will provide heads-up notice on accelerated ballots which are held up due to mailings. (Item 7, March 1994 minutes)
- 10.13 The JTC1 TAG will issue the proposed U.S. position documented in JT/94-0236 for approval via accelerated letter ballot. (Item 7.1, March 1994 minutes)
- 10.14 The JTC1 TAG Administrator will forward the U.S. position on NP for Guidelines for the Preparation of Language Independent Services Specifications to the JTC 1 Program of Work as appropriate. (Item 7.1, March 1994 minutes)
- 10.15 The JTC1 TAG Administrator will distribute the procedures for hosting JTC1 SC Plenary Meeting in the U.S. to all U.S. TAGs noting the importance of following these procedures. (Item 8.2, March 1994 minutes)
- 10.16 Ms. Higginbottom will develop a proposed U.S. position on JTC1 mechanization for JTC1 TAG review at the June meeting. (Item 8.4, March 1994 minutes)
- 10.17 The JTC1 TAG Administrator will reply to commentors on the API Fast-Tracks noting the action taken at this meeting. The JTC1 TAG Administrator was requested to reply to commentors noting the action taken at this meeting. 8.7

11. Adjournment

The meeting was adjourned at 5:00 PM, March 11, 1994.