

Action Items from the February 8-9, 1995 meeting:

- 1) The JTC 1 TAG Administrator will write GSA, notifying its principal member that the organization's membership is in jeopardy for failure to attend meetings. (Item 1.2, February 1995 minutes)
- 2) The JTC 1 TAG Administrator will work with Mr. Gibson on the clarification of U.S. TAG assignments. (Carryover, Item 5.4, June 1994 minutes)
- 3) Mr. Oksala will report in May on the results of the April meeting of SPRG. (Item 3.6, February 1995 minutes)
- 4) The JTC 1 TAG Administrator will issue a call for contributions on the implications for the U.S. of the results of several European activities, including the European ICT Standardization Policy Workshop, the G7 Ministers meeting, and the EC Commission on International Competitiveness. (Item 3.6, February 1995 minutes)
- 5) The ad hoc group on PAS (Mr. Loughry, convener, and Ms. Kilpatrick, Messrs. Ellinghaus, Hovey and Deese) will develop educational material on PAS with the intention that the information will be transferred to the PAS mentor. (Item 4.2.2, February 1995 minutes)
- 6) The ad hoc group on PAS will report in May its recommendations for implementation of the PAS mentor function in the U.S. (Item 4.2.2, February 1995 minutes)
- 7) The JTC 1 TAG Administrator will ensure that a meeting room accommodating 25-30 people is reserved. (Item 4.2.3, February 1995 minutes)
- 8) The ad hoc group on RS (Mr. Loughry, convener, Ms. Kilpatrick, Ms. Main, Messrs. Zajackowski, Neumann, Jameson, Robichaux, Ellinghaus, Deutsch, Oksala, and Hovey) will approve the U.S. positions to the meeting(s). (Item 4.2.3, February 1995 minutes)
- 9) The JTC 1 TAG Administrator will notify ANSI that Mr. Deese has been added to the U.S. delegation to the WG-RS meeting. (Item 4.2.3, February 1995 minutes)
- 10) The JTC 1 TAG Administrator will discuss with Ms. Girouard the JTC 1 TAG action regarding the U.S. position on the ballot to approve the proposed modification to the scope of SC 30. (Item 4.2.4, February 1995 minutes)
- 11) JTPG will also include a "placeholder" comment in the U.S. position on the PAS procedures that opens the possibility of additional SC-specific criteria. (Item 4.2.7, February 1995 minutes)
- 12) The JTC 1 TAG Administrator will invite the SC TAGs to identify SC-specific items for inclusion in discussion at the May meeting of the U.S. contribution on this subject. (Item 4.2.7, February 1995 minutes)
- 13) Messrs. Deese and Neumann will prepare the U.S. contribution, and notify the SC 11 and SC 23 TAGs. (Item 4.2.7, February 1995 minutes)

14) JTPG will make a recommendation to the JTC 1 TAG on the mechanics of processing PAS at the national (U.S.) level. (Item 4.2.7, February 1995 minutes)

15) Messrs. Emard and Hovey will write the response to X3H3. (Item 4.2.7, February 1995 minutes)

16) Mr. Zajackowski will draft the updates contribution on GII. (Item 4.2.9, February 1995 minutes)

17) The ad hoc group consisting of Ms. Higginbottom and Messrs. Oksala, Gibson and Ellinghaus will review the contribution on GII prior to submission to ANSI. (Item 4.2.9, February 1995 minutes)

18) The JTC 1 TAG Administrator will contact DISA to request input on the appropriateness of reactivating ISO/TC 154 (or other alternatives) prior to the May meeting. (Item 4.2.14, February 1995 minutes)

19) The JTC 1 TAG Administrator will forward the U.S. position on N 3378 (regarding Resolution 46 and DIS 11801) by February 17, 1995. (Item 4.2.15, February 1995 minutes)

20) The delegation to the JTC 1 plenary meeting will draft proposed delegates' instructions prior to the May JTC1 TAG meeting. (Item 4.3.1, February 1995 minutes)

21) The JTC 1 TAG Administrator will obtain the training inventory list compiled by Ms. St. John and determine if it completely covers the needs identified by the JTC 1 TAG. (Item 10. 3, February 1995 minutes)

22) The JTC 1 TAG Administrator, in collaboration with Mr. Gibson, will prepare for discussion at the May meeting a proposal for the basic content of the "JTC 1 Toolkit." (Item 10. 3, February 1995 minutes)