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JTC 1 TAG, U.S. Technical Advisory Group to ANSI,  
National Body Member of ISO/IEC JTC 1, Information Technology

JTC1 TAG Administrator, Information Technology Industry Council  
(ITI)

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Date: May 25, 1995

Project:

Ref. Doc:

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Final Agenda

JTC 1 Technical Advisory Group (JTC 1 TAG)  
Meeting Number 24

Hyatt Fair Lakes  
12777 Fair Lakes Circle  
Fairfax, VA 22033

May 17-19, 1995

**A. JTC 1 TAG Business**

**1. Administrative**

**1.1 Call to Order**

**1.2 Membership and Attendance**

REF: JT/95-0070 (CE), 0104 (CE), 0124 (CE), 0148 (CE), 0159  
ADD (CE), 0168 (CE), 0202 (CE)

**1.3 Approval of Draft Agenda, May 17-19, 1995**

REF: JT/95-0160

## 1.4 Approval of Draft Minutes of the Previous Meeting

### 1.4.1 Review of Action Items

REF: JT/95-0130 (CE)

### 1.5 JTC 1 TAG Administrator's Report

REF: JT/95-0161 (CE)

### 1.6 Update on the Automation Implementation

## 2. Chairman's Remarks

## 3. JTC 1 TAG Subgroup Reports

### 3.1 JTC 1 TAG Procedures Group -- JTPG

REF: JT/95-0225 (NE)

#### 3.1.1 Approval of the Process for Establishing U.S. Positions on JTC 1 PAS Actions

REF: JT/95-0225 (NE)

### 3.2 JTC 1 TAG Registration Authority Group -- JRAG

### 3.3 JTC 1 TAG Functional Standards Group -- JTFS

REF: JT/95-0227 (NE)

### 3.4 JTC 1 TAG Conformity Assessment Group -- JTCA

REF: JT/95-0146R (CE)

## 4. Personnel

### 4.1 Reappointment of the JTC 1 Chairman

REF: JTLB 1059

## 5. Hosting of JTC 1 SC Plenaries

### 5.1 SC 22 Plenary, September 1995

### 5.2 SC 29 Plenary, September 1995

**6. ANSI Related Business**

**6.1 Report of ITCC meeting, February 14, 1995**

**6.2 Report of IISP meeting, March 23-24, 1995**  
REF: JT/95-0181

**6.3 Report of Administrator's Information Forum (AIF) Meeting, April 18, 1995**  
REF: JT/95-0183 (NE)

**6.4 ISSB Request to JTC 1 TAG for the Formation of a U.S. National Body**

**Contribution on the Establishment of a JTC 1 Subcommittee on Automatic Data Capture (ADC) (ISSB LB 1729 Closed April 10, 1995)**

REF: JT/95-0180 (CE), 0199 (CE), 0200 (CE)

**6.5 Discussion of IEC TC 100 on Multimedia**

**7. U.S. Processing of NP and DIS Ballots**  
REF: JT/95-0158 (PE)

**7.1 ACTION REQUIRED: U.S. National Body Approval of JTC 1 Recommendations**

**on Periodic Review of Fifty-Eight Standards**

REF: JT/95-0103 (CE), 0155 (CE), 0155R (CE)

**7.2 ACTION REQUIRED: Periodic Review of Standards with SC TAG Recommendations**

REF: JT/95-0103 (CE), 0185 (CE), 0185R (CE), 0223 (NE), 0224 (CE)

**8. Other Business**

**8.1 U.S. TAG Assignment for SC 30**

**8.2 U.S. Membership on SC 15**

REF: JT/95-0186 (CE), JTC 1 N 3497 (NE)

**8.3 Training of U.S. Participants in JTC 1**  
REF: JT/95-0178 (NE)

**8.4 Liaison with TAG for TC 176**  
REF: JT/94-0438 (NE)

## 8.5 Attendance of Non-Accredited Delegates at International Meetings

REF: JT/95-0149 (CE), 0149ADD (NE)

## 8.6 Actions of a U.S. Convener

REF: JT/95-0090 (CE), 0106 (CE)

## 8.7 Announcements

### 8.7.1 Announcement of the New SC 22 Secretariat

REF: JT/95-0082 (CE)

### 8.7.2 Cancellation of the Appeal of JTLB 560

REF: JT/95-0147 (CE)

## 8.8 Use of PAS Process for CALS

REF: JT/95-0250 (NE)

## ***B. ISO/IEC JTC 1 Plenary Agenda, June 13-16, 1995***

ISO/IEC JTC 1 N 3483  
DRAFT AGENDA  
ISO/IEC JTC 1 Plenary Meeting

[\*Document not yet available]

DATES: 13-16 June 1995

LOCATION OF MEETING: Electrum Conference Centre  
Room Electrum-salen  
Kistagangen 16/Isafjordsgatan 22  
KISTA  
Sweden

MAIL ADDRESS: SIS-ITS  
Electrum 235  
S-164 40 KISTA  
Sweden

Tel: +46 8 793 90 00

Fax: +46 8 751 53 63

MEETING HOURS: The usual meeting hours will be as follows:

From: 8:30 h to 12:00 h

From: 13:30 h to 17:30 h

MEETING SCHEDULE:  
guideline for

The following schedule will serve as a  
conduct of the JTC 1 Plenary Meeting:

13 June	a.m.	JTC 1 Plenary - full session
13 June	p.m.	JTC 1 Plenary - full session
14 June	a.m.	Ad hoc group meetings
14 June	p.m.	Ad hoc group meetings
15 June	a.m.	JTC 1 Plenary - full session
15 June	p.m.	JTC 1 Plenary - full session
16 June	a.m.	JTC 1 Plenary - full session

Note: Monday, 12 June 1995 has been reserved for a Discussion Forum between the JTC 1 Chairman and Secretariat, the Chairmen of JTC 1 Subcommittees, the SGFS Chairman and the SWG-CA Convener. National Body Heads of Delegation are invited to attend should they so desire.

1. Opening of the Meeting  
8:30 h  
Mrs. M.A. Lawler
2. Roll Call of Participants
3. Remarks by Chairman  
Mrs. M.A. Lawler
- 3.1 Appointment of Drafting Committee
4. Adoption of Agenda  
DOCUMENT: JTC 1 N 3483
5. Report of the Secretariat  
Mrs. L. Rajchel  
DOCUMENT: JTC 1 N \*
- 5.1 Results of Letter Ballot on Supplement 1 to JTC 1 Directives  
Third Edition on Transposition of PAS into International  
Standards  
DOCUMENTS: JTC 1 N 3339, N 3453
- 5.2 Results of Letter Ballot on Supplement 2 to JTC 1 Directives  
Third Edition on "Guidelines for JTC 1 API Standardization"  
DOCUMENTS: JTC 1 N 3340, N 3452
- 5.3 Status of Draft Changes to the JTC 1 Directives Third Edition

- for Simultaneous NP and CD Ballot Procedure  
DOCUMENTS: JTC 1 N 3351
- 5.4 Status of Draft Changes to the JTC 1 Directives Third Edition  
for Modification to the DIS Balloting Procedures  
DOCUMENTS: JTC 1 N 3349
  - 5.4.1 ITTF Comments on Document JTC 1 N 3349  
DOCUMENT: JTC 1 N 3427
  - 5.4.2 Revisions to ITU and ISO/IEC JTC 1 Collaborative Guide as a  
Result of Changes to DIS Balloting Procedure  
Mr. H. Bertine  
DOCUMENT: JTC 1 n 3460
- 5.5 Assignment of Maintenance Responsibility for JTC 1 Standards  
DOCUMENTS: JTC 1 N 3330
- 5.6 Appointment/Reappointment of JTC 1 Officers
  - 5.6.1 JTC 1 Chairman  
DOCUMENT: JTC 1 N\*
  - 5.6.2 JTC 1 PAS Mentor  
DOCUMENTS: JTC 1 N 3304
  - 5.6.3 JTC 1/ITU-T Liaison Coordinator  
DOCUMENT: JTC 1 N 3422
  - 5.6.4 SC 11 Chairman  
DOCUMENT: JTC 1 N 3428
- 6. Reports of Working Groups/Special Working Groups
  - 6.1 WG on Reference Specifications  
Mr. W. Brodbeck
    - 6.1.1 Report/Resolutions of Paris Meeting, 22-24 Feb. 1995  
DOCUMENT: JTC 1 N 3417
    - 6.1.2 The Normative Referencing of Specifications other  
than International Standards - A Management Guide  
DOCUMENT: JTC 1 N 3418
  - 6.2 SWG on Registration Authorities  
Mr. G. Robinson
    - 6.2.1 Convener's Report  
DOCUMENT: JTC 1 N \*
    - 6.2.2 Status of National Points of Contact for SWG-RA  
DOCUMENT: JTC 1 N \*

- 6.2.3 Status of Catalogue of JTC 1 Standards Requiring  
Registration Authorities  
DOCUMENT: JTC 1 N \*
  
- 6.3 SWG on Conformity Assessment  
Mr. P. Ellinghaus

  - 6.3.1 Report/Resolutions of SWG-CA Kista Meeting,  
7-9 June 1995  
DOCUMENTS: JTC 1 N \*
  - 6.3.2 Status of SWG-CA Study on Interoperability  
DOCUMENT: JTC 1 N 3325

  
- 6.4 WG on Strategy for Implementation of IT  
Mrs. L. Rajchel/Mr. F. Coallier

  - 6.4.1 JTC 1's Electronic Document Distribution Formatting  
Guidelines  
DOCUMENTS: JTC 1 N 3413

  
- 7. Reports of Special Rapporteurs

  - 7.1 Strategic Planning Rapporteur Group  
Mr. J. Bogod

    - 7.1.1 Report of SPRG Dublin Meeting, 10-11 April 1995  
DOCUMENT: JTC 1 N \*

  
- 8. Detailed Subcommittee Presentations  
Mrs. M.A. Lawler

  - 8.1 Special Group on Functional Standardization - SGFS  
Mr. W. Wakker  
DOCUMENT: JTC 1 N \*
  - 8.2 Subcommittee 17 - Identification Cards & Related Devices  
Mr. H. Stokes  
DOCUMENT: JTC 1 N \*
  - 8.3 Subcommittee 27 - IT Security Techniques  
Mr. K. Vedder  
DOCUMENT: JTC 1 N \*

  
- 9. Review of Terms of Reference and Overview of  
Contributions related to Ad Hoc Group Discussions

Ad Hoc Groups on the following topics, and others as identified

by National Bodies, will be convened to discuss relevant issues and to make appropriate recommendations to the Plenary.  
DOCUMENT: JTC 1 N \*

- JTC 1 Working Group on Reference Specifications (WG-RS)  
DOCUMENTS TO BE CONSIDERED: JTC 1 N 3418
- Ad Hoc Group A - ISO/IEC/ITU International Seminar on Standardization Aspects of Global Information Infrastructures (GII)  
DOCUMENTS TO BE CONSIDERED:  
JTC 1 N 3443, N 3458, N 3461, N 3470  
N 3477, N 3478
- Ad Hoc Group B - JTC 1 Business Analysis  
DOCUMENTS TO BE CONSIDERED: JTC 1 N 3469
- Ad Hoc Group C - JTC 1 Information Source  
DOCUMENTS TO BE CONSIDERED: JTC 1 N

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Formation and Meetings of Ad Hoc Groups:  
(Beginning 8:30 h - Wednesday, 14 June)  
(Full-Plenary session will re-convene on Thursday, 15 June)  
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10. National Body/Liaison Organization /Subcommittee Contributions for Discussion/Action

It should be noted that some of these topics may be the subject of the Ad Hoc Group discussions to be held Wednesday, 14 June 1995. If time permits, a brief introduction of the related NB contributions will occur on Tuesday, 13 June, to enable National Bodies to prepare for the discussions on Wednesday.

10.1 National Body Electronic Publication/Document Distribution Plans  
(Resolution 34 - Geneva)  
DOCUMENTS: JTC 1 N 3396

10.2 National Body Studies Regarding Standardization in the Field of EDI and Open-edi - (Resolution 38- Geneva)  
DOCUMENTS: JTC 1 N 3362, N 3454 (Austria), N 3465 (Australia),  
N 3467 (Germany), N 3471 (Japan), N 3473 (Sweden), N 3476 (Canada),  
N 3479 (France)

10.2.1 French National Body Comments on EDIFACT Syntax  
DOCUMENT: JTC 1 N 3475

10.3 National Body Activities Addressing Information Infrastructure Issues

(Resolution 43 (3) - Geneva)

DOCUMENTS:

JTC 1 N 3343, N 3458 (Canada), N 3461 (USA), N 3470 (Japan),  
N 3477 (UK), N 3478 (France)

10.4 High Cost of IT Standards - (Resolution 52 - Geneva)

DOCUMENTS:

JTC 1 N 3086, N 3347, N 3455 (Slovenia), N 3459 (Canada)

10.5 National Body Comments on JTC 1 Business Analysis and Business Planning

DOCUMENTS: JTC 1 N 3469 (Ireland)

10.6 Japanese National Body Contribution on the Revision of the NP Ballot

DOCUMENT: JTC 1 N 3472

11. JTC 1 Sub-Group Reports and Related Issues

11.1 Presentation of Management Reports

11.1.1 Special Group on Functional Standardization (SGFS)

Mr. W. Wakker

DOCUMENT: JTC 1 N \*

11.1.2 Subcommittee 1 - Vocabulary

Mrs. E. Blanchon DOCUMENTS: JTC 1 N \*

11.1.3 Subcommittee 2 - Coded Character Sets

Mr. S. Lindberg

DOCUMENT: JTC 1 N \*

11.1.4 Subcommittee 6 - Telecommunications and Information Exchange between Systems

Mr. J. L. Wheeler

DOCUMENT: JTC 1 N\*

11.1.5 Subcommittee 7 - Software Engineering

Mr. J. Cote

DOCUMENT: JTC 1 N\*

11.1.6 Subcommittee 11 - Flexible Magnetic Media for Digital Data Interchange

Mr. R. Steinbrenner

DOCUMENT: JTC 1 N \*

11.1.7 Subcommittee 14 - Data Element Principles

VACANT

DOCUMENT: JTC 1 N\*

- 11.1.8 Subcommittee 15 - Volume and File Structure  
Mr. H. Sando  
DOCUMENT: JTC 1 N\*
  
- 11.1.9 Subcommittee 17 - Identification Cards and Related Devices  
Mr. H. Stokes  
DOCUMENT: JTC 1 N \*
  
- 11.1.10 Subcommittee 18 - Document Processing and Related Communication  
Mr. T. Frost  
DOCUMENT: JTC 1 N 3484
  
- 11.1.11 Subcommittee 21 - Open Systems Interconnection, Data Management and Open Distributed Processing  
Mr. P.D. Bartoli  
DOCUMENT: JTC 1 N \*
  
- 11.1.12 Subcommittee 22 - Programming Languages, Their Environments and System Software Interfaces  
Mr. R. Follett  
DOCUMENTS: JTC 1 N 3486, N 3487 (A & B)
  
- 11.1.13 Subcommittee 23 - Optical Disk Cartridges for Information Interchange  
Dr. Y. Mitsuhashi  
  
DOCUMENT: JTC 1 N 3490
  
- 11.1.14 Subcommittee 24 - Computer Graphics and Image Processing  
Mr. G. Carson  
DOCUMENT: JTC 1 N 3474
  
- 11.1.15 Subcommittee 25 - Interconnection of Information Technology Equipment  
Prof. D. Popovic  
DOCUMENT: JTC 1 N \*
  
- 11.1.16 Subcommittee 26 - Microprocessor Systems  
Dr. R. Pritchard  
DOCUMENT: JTC 1 N \*
  
- 11.1.17 Subcommittee 27 - IT Security Techniques  
Dr. K. Vedder  
DOCUMENTS: JTC 1 N \*
  
- 11.1.18 Subcommittee 28 - Office Equipment  
Mr. L. Lauri  
DOCUMENT: JTC 1 N \*
  
- 11.1.19 Subcommittee 29 - Coding of Audio, Picture, Multimedia and Hypermedia Information  
Dr. H. Yasuda  
DOCUMENTS: JTC 1 N 3491

- 11.1.20 Subcommittee 30 - Open-edi  
Mrs. O. Lambert  
DOCUMENT: JTC 1 N \*
- 11.2 Report on Sub-Group Activities of Specific Interest  
to JTC 1
  - 11.2.1 SC 6 - Status of SC 6 Standards Development Procedure  
for Working with the Internet Society - (Resolution 10 -Geneva)  
Mr. J.L. Wheeler  
DOCUMENT: JTC 1 N 3329
  - 11.2.2 Status of Co-ordination of General Security Standards Between  
ISO/TC 68 and ISO/IEC JTC 1/SC 27 - (Resolution 12 - Geneva)  
Mrs. L. Rajchel  
DOCUMENT: JTC 1 N\*
  - 11.2.3 SC 11 & SC 23 - Planned Approach for Implementation  
of Proposal for Timely Verification of Technical Data in Draft  
Recording Media Standards - (Resolution 15 - Geneva)  
Mr. R. Steinbrenner/Dr. Y. Mitsuhashi  
DOCUMENTS: JTC 1 N 3111, N 3424, N 3444, N 3462
  - 11.2.4 SC 7 - Status of Liaison with ISO/TC 176 - (Resolution 25 - Geneva)  
Mr. J. Cote  
DOCUMENT: JTC 1 N\*
  - 11.2.5 SC 7 - Status of Liaison with IEC/TC 56 - (Resolution 26 - Geneva)  
Mr. J. Cote  
DOCUMENT: JTC 1 N\*
  - 11.2.6 Responsibility for Character Coding - (Resolution 31 - Geneva)  
Mrs. M.A. Lawler  
DOCUMENTS: JTC 1 N 3445, N 3456
  - 11.2.7 Status of Proposed Procedure for Harmonization of Terms and  
Definition Used by IEC/TC 56 and JTC 1 - Resolution 37 - Geneva)  
Mrs. M.A. Lawler  
DOCUMENTS: JTC 1 N 3361
  - 11.2.8 SC 25 - Progression of DIS 11801, Generic Cabling for  
Customer Premises Cabling, to International Standard  
Mrs. M.A. Lawler  
DOCUMENTS: JTC 1 N 3378, N 3426, N 3442
- 12. Reports of the Ad Hoc Group Meetings
  - 12.1 JTC 1 Working Group on Reference Specifications (WG-RS)
  - 12.2 Ad Hoc Group A - ISO/IEC/ITU International Seminar on Standardization  
Aspects  
of Global Information Infrastructures (GII)
  - 12.3 Ad Hoc Group B - JTC 1 Business Analysis

- 12.4 Ad Hoc Group C - JTC 1 Information Source
  
- 13. Liaison Requests
  - 13.1 Specific Category 'A' Liaison Requests
    - 13.1.1 Request from SITA for Category A Liaison with SC 21  
Mr. P. Bartoli  
DOCUMENT: JTC 1 N 3464
  - 13.2 Specific Category 'C' Liaison Requests
    - 13.2.1 SC 29/WGs 11 and 12 and Digital Audio-Visual Council (DAVIC)  
Dr. H. Yasuda  
DOCUMENT: JTC 1 N 3493
  
- 14. Reports from ITTF
  - 14.1 Status of Request for Release of Parts 2 & 3 of the Reference Model for ODP on the Internet World Wide Web (Resolution 30 - Geneva)  
ITTF Representative  
DOCUMENT: JTC 1 N 3161, N 3431
  - 14.2 Presentation of ITTF Document Distribution Plans (Resolution 34 - Geneva)  
ITTF Representative  
DOCUMENT: JTC 1 N 3396
  - 14.3 Status of Agreement Between ISO/IEC JTC 1 & ETSI  
ITTF Representative  
(Resolution 53 - Geneva)
    - 14.3.1 Presentation by ETSI  
Mr. K. Rosenbrock
  
- 15. Reports on Miscellaneous International Activities
  - 15.1 Report of ISO/IEC JTAG 2 on "Image Technology" Activities  
Mr. T. Frost  
DOCUMENTS: JTC 1 N 3402, N 3403, N 3404, N 3405  
N 3406
  - 15.2 Report of ICT Workshop in November in Brussels  
Mrs. M.A. Lawler  
DOCUMENT: JTC 1 N \*
  
- 16. Future Meeting Schedule  
Mrs. L. Rajchel

DOCUMENT: JTC 1 N \*

17. Approval of Resolutions
18. Closure of Meeting (Friday, 16 June 1995, afternoon)

<u>JTC 1 Plenary Agenda Item Number</u>	<u>JTC 1 TAG Document</u>
5.1 (CE), 0179 (CE)	JT/95-0057 (CE), 0154REV (CE), 0162
5.4.1	JT/95-0184 (CE)
5.6.1	JTLB 1059 (NE)
5.6.4	JTLB 938 (NE), JT/94-0666 (NE)
6.1.1	JT/95-0085 (CE)
6.3.2	JT/95-0145 (NE), 0146 (CE)
6.4.1	JT/95-0081 (CE)
7.1.1	JT/95-0152 (CE), 0163 (NE)
9. (WG-RS)	JT/95-0085 (CE)
10.1 0018 (CE),	JT/94-0664 (NE), 0717 (NE), JT/95- 0055 (CE), 0081 (CE)
10.3	JT/95-0150 (CE), JT/95-0181 (CE)
11.2.1	JT/94-0549 (NE)
11.2.4	JT/94-0438 (NE)
11.2.7	JT/94-0408 (NE), 0560 (NE)
11.2.8	JT/95-0050 (CE), 0097 (PE), 0144 (CE)

***C. Action Items***

1. Future Meetings
2. Review of Action Items
13. Adjournment